



# ABOUT US

## SHEFFIELD

Sheffield Security Services Limited stands on a foundation that has been built with the determination and passion for achieving excellence. Inspired by global industry leaders and the vision of creating a sustainable Security Services organization that will impact Trinidad and Tobago with great significance, we continue to strive for excellence in all our daily undertakings.

As a locally grown company. We embrace our culture with a sense of protectiveness, as we believe Trinidad and Tobago is worth securing and developing for our future generations. We will face many challenges as a nation and even as a region, but the patriotic spirit burns in each of us, to see our beautiful twin isles resume its status of idyllic, peaceful, and unbound beauty

### Setting a New Standard for Protective Services

Our Principles of Excellence empowers us to continuously seek new ways to better serve our customers. We believe that our job is to alleviate security concerns and that is what we do best. Excellence is displayed in every aspect of our operations and is further fuelled by the confidence and trust placed in us, to take care of what is important.



### MINISTRY OF NATIONAL SECURITY APPROVED

Sheffield Security Services Limited is a registered Protective Service Agency in the Republic of Trinidad & Tobago. In accordance with the Supplemental Police Act, Chapter 15:02 the Honourable Minister of National Security granted Approval for Sheffield Security Services to operate as a Protective Services Agency.



# THE SHEFFIELD DIFFERENCE

## 24/7 ACCESS

We are dedicated to providing the best service possible, which means that your security is our business. We are accessible 24/7 to alleviate any of your concerns and ensure an efficient service is always available.

## DEDICATED SUPERVISORS

Ensuring a quality service is a human matter. Our supervisors are dedicated to supervising and not guarding. With this approach we can ensure 100% satisfaction guaranteed and conformity to our operational objectives.

## TRAINED WORKFORCE

Above all, we believe that a well trained work-force is our main duty to both the customer and the security agent. The customer receives superior service while the agent is safer, and well prepared for duty.



# HEALTH & SAFETY, THE ENVIRONMENT & OUR ROLE (USE POLICY)

Sheffield Security Services Limited has adopted a systematic approach in ensuring that their Health & Safety policies and procedures comply with the standards and requirements outlined by the Occupational Health and Safety Act and also the Environmental and safety Authority Act. Our high-quality products and services are supported by our systems and processes that conform to ISO 9001/2008 standards.

As an employer we take our role very seriously in educating and enforcing that best practices must be adopted by all employees, clients, other stakeholders, regarding health, safety and the environment. Our employees understand the impacts of health, safety and protecting the environment so they are committed to displaying best methods in their execution of duties and everyday routines.

Our policies and procedures are further supported with frequent refresher courses and programmes, as we have recognized the importance of remaining sensitized and knowledgeable and as such, we have included:

- Emergency, Response, Planning and Execution;
- Accident Investigations;
- Incident Investigations;
- Risk Assessments at Client Job Sites;
- Basic and Advance First Aid;
- Defensive Driving;
- CPR Certification;
- Medical Testing for Employees;
- Stress Testing;
- Cholesterol, Diabetes, etc. Testing, supported with nutritional guidelines from nutrition experts and further medical consultation if deemed necessary.





# OUR INFRASTRUCTURE

## EMERGENCY RESPONSE

In the event of a highly technical or threatening situation, we have access to officers both on and off duty, and coordinate with National Emergency Services to ensure coordination of the customer's interests accordingly.

## ELECTRONICS & TECHNOLOGICAL SYSTEMS

Our maintenance is mainly outsourced; however, there are some areas that we are capable of testing and maintaining internally. Our highly trained and specialized staff can monitor all electronic systems installed at clients' locations, thereby resulting in enhanced operations and better service for you.

## CENTRAL MONITORING SYSTEM

We operate from our Central Monitoring System, which allows us to receive signals with respect to land and wireless transmissions. Security systems can be uploaded or downloaded remotely. Our technology and expertise ensure that we are always operating at optimal levels.

## CANINE DIVISION

Our canine unit comprises of various pedigree trained dogs located throughout Trinidad and Tobago or easy access.

## TECHNICAL SERVICE SUPPORT

This support team operates on a 24-hour schedule, 7 days a week and engages skilled members who can repair or replace security machines in a relatively short time, so as to avoid any service disruptions for an extended period.

## INFORMATION TECHNOLOGY

Technology makes up the backbone of our organization and impacts how effective and efficient we can be. So, as a critical component, which provides the channels for communication, data storage/protection and management, business strategies and decision-making we adopt the most current technology in our operations, which is supported by fully trained members.





# THE ACADEMY

## OUR FACILITIES

Sheffield owns a Law Enforcement Training center equipped a state-of-the-art indoor firearms training facility. This state-of-the-art training center was built to specifically meet the needs of Sheffield Security and their requirement for extensive agent training. A variety of programs are held here and is a is considered Sheffield's center of excellence for learning and agent development.

## DRILL INSTRUCTOR (CHIEF ARCHIE RET.)

Sheffield is proud of its Chief Drill Instructor, Chief (CPO) John Archie (RET). Drill Instructor Archie, has served the Trinidad & Tobago Defence Force with distinction for over 30 years, today we are proud to have him as a continuing member of our team.

## OUR INSTRUCTORS

Our of instructors manage various aspects of the training center and specialized training programs that are offered. These instructors are considered experts in their respective fields and hold certification and practical experience second to none. Their aim is to ensure that every agent has maximum exposure to one-on-one training. Having spent many years in Law Enforcement and Military, the distinct discipline for teaching and education resonates at the heart of what we do at Sheffield Security.





# AGENT DEVELOPMENT & TRAINING



## AGENT TRAINING & DEVELOPMENT PROGRAMS

Sheffield Security maintains its own Security Agent academy. Built with the future in mind, our facilities are one of a kind and help bolster our manned services division. In today's environment, agents must be developed and trained to a degree that ensures a superior service to our customer.

## CURRICULUM

1. Sheffield Code of Conduct
2. Communication & The Dress Standard
3. Governing Laws of Trinidad & Tobago as it related to Protective Services
4. Report writing, Documentation, Station Diary / Pocket Diary Maintenance
5. Precept Classes
6. Effective Access Control, Personnel Search, Vehicle Search
7. Emergency Response Training & Team Co-ordination
8. Defensive Tactics Classes

## SPECIALIST CLASSES

1. Expandable Baton
2. Firearm User Training
3. Low Light Officer Survival
4. Medical First Responder
5. Handcuffing
6. Advance Tactics



# MANNED SERVICES

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Sheffield Security possesses the requisite expertise in providing quality guard services for your business, property, or home.

We ensure that our services' standard is maintained through frequent communication and site visits by supervisors. Additionally, our guarding service has support and continuous communication with our 24-hour command and control center that has constant radio and telephone contact with all on-duty agents. Being in constant communication with our security agents at customer's location ensures that our staff and your locations are safe at all times.

Our emergency Command and Control operator can quickly dispatch supervisors, patrol vehicles and emergency services if required, to handle any situation which may arise.



## PRECEPTED OFFICER

Officers that are precepted according to the Supplemental Police Act of Trinidad and Tobago and have the powers of arrest and as such would lend an additional asset to your manned services element.

## ARMED OFFICER

Officers of this division are Selected, Trained and Approved through a rigorous process that allows us to select only the most diligent and outstanding performing officers. For a risk that requires an elevated level of security, be sure to ask about these services.

## EXECUTIVE PROTECTION

For our greater Risks, we provide highly trained agents for your protection. Depending on our assessments, we can provide an agent according to your requirements.



## UNARMED OFFICER

Trained and developed in the basic security functions. Like all officers, basic communication and report writing skills are essential in making this a more affordable security solution for a low- medium risk threat.

## BATON OFFICER

Baton Officers at Sheffield Security undergo a specialized training program not received by any other security agency. The Monadnock Expandable Baton program is world renowned for its effective use of an expandable baton. To control a subject, the officers are taught liability and use techniques that are efficient.

## CANINE SECURITY OFFICER

Sheffield Canine officers are trained for various disciplines. Primarily for event security and large-scale events, we utilize specialized breeds in order to provide this quality service.

## SECURITY ESCORT

Our Security Escorts are either Uniformed or Discreetly dressed, for the sole purpose of providing an immediate and short term need for our customer. These officers are trained close protection professionals.



### 24/7 ACCESS

We are dedicated to providing the best service possible, which means that your security is our business. Our clients have a 24/7 access line to Sheffield Security through our supervisor and customer emergency contact network. We believe this is critical to ensuring effective security management for your business or home. Any security matter is our responsibility.



### DEDICATED SUPERVISORS

Ensuring a quality service is a human matter. Our supervisors are dedicated to supervising and not guarding. With this approach we can ensure 100% satisfaction guaranteed and someone will always be accessible to your location. Our supervisors are the most experienced in the industry today and will ensure your security.

# ELECTRONIC SECURITY & TECHNOLOGIES

## X-RAY TECHNOLOGY

Above all, we believe that a well trained workforce is our main duty to both the customer and the security agent. The customer receives superior service while the agent is safer, and well prepared for duty.

## PERSONEL

In many ways, the approach of screening persons by way of metal detectors is fact not entirely effective by itself anymore. For enhanced screening we offer a complete line of Body Scanners that utilize industry leading Low-Dose X-ray tech-

## COMMERCIAL CCTV

A Complete Security System must encompass an Electronic Surveillance element. In Today's world threats are 24/7 and come when you least expect.

## VEHICLE

Vehicle inspection is increasingly critical to any high security location or infrastructure. Ensuring 100% Detection of contraband and prohibited items can only be achieved by utilization of an array of technologies.

## BAGGAGE/ PARCEL

Providing effective screening in high traffic-sensitive areas, entails screening of Baggage, Parcels and small personal items. Our BV line of Baggage and Parcel scanners are leading the industry with its user-friendly design and touch screen interface.

## CARGO

We offer a very extensive line of Cargo Scanners, designed for Airports, Customs, High Security Buildings, Postal Offices, Ports and much more applications. Please be sure to ask us to see some of our installations.

## MONITORING

Above all, Security needs the human element, and while many of our systems include automated monitoring features, human monitoring is critical. At Sheffield, we provide the Remote Ip Monitoring service second to none.

## PTZ CAMERAS

Pan, Tilt, Zoom Cameras enhance any Security Surveillance system. With our extensive line of IP PTZ camera solutions we cater for just about any application and installation.



## ACCESS CONTROL SOLUTIONS

We stock and integrate leading brands of Access Control Solutions, including but not limited to Keypad Entry Systems, Biometrics, Facial recognitions, Turnstiles, Gates, Entry Screening Systems. We are proud to introduce the most comprehensive supply of security systems and technologies for enhancing your Manned security element with the most robust, managed systems available. We have recently also began providing perimeter security products such as High Security fencing, Guard Booths, Bulletproof glass and much more.





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